

MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.com

PLANNING / ACTION
MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY SEPTEMBER 16, 2010

5:00 P.M. (Meeting convenes in Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

The Planning Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday, September 16, 2010, at Roosevelt Middle School, 335 E. Clinton Ave., Roosevelt, NY 11575.

I. CALL TO ORDER

The Board of Education Meeting was called to order by Bishop J. Raymond Mackey, Chairman, at 5:09 p.m.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Bishop J. Raymond Mackey, Chairman

Frank Scott

Robert Summerville, *arrived at 5:35pm*

Wilhelmina Funderburke.

Kimberley McLean, *arrived at 5:50pm*

James Milam, District Clerk

The following school administrators were present:

Robert-Wayne Harris, Superintendent of Schools

Chuck Snyder, Assistant Superintendent for Business and Operations

John Curcio, Ph.D., Assistant Superintendent for Human Resources and Professional Development

RG France, Assistant Superintendent for Educational Services

Marianna Steele, Ed.D., Assistant Superintendent for Curriculum and Instruction

III. CALL TO ORDER**IV. PLEDGE OF ALLEGIANCE****V. APPROVAL OF MINUTES:**
June 29, 2010
July 6, 2010, Regular Meeting
July 6, 2010, Re-Organizational Meeting
August 12, 2010
August 26, 2010**MOTION BY:** Frank Scott**SECOND BY:** Wilhelmina Funderburke **YEA:** 3**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**VI. SUPERINTENDENT'S REPORT**

- Opening of School 2010 – 2011
- UPK Program and Lottery process Update – Dr. Steele
- Construction Management RFP
- District Policy Manual

VII. QUESTIONS/COMMENTS FROM THE PUBLIC ON ITEMS FOR ACTION ONLY

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

RESOLUTIONS

The Board President is authorized to execute documents approved by the Board.

A. ORGANIZATIONAL ITEMS**1. ADOPTION OF POLICY MANUAL**

- a. **BE IT RESOLVED**, that the Board of Education hereby adopts the Policy Manual developed by Erie 1 BOCES as the Roosevelt UFSD Policy Manual.

MOTION BY: Frank Scott **SECOND BY:** Kimberley McLean **YEA:** 5
NAY: 0
MOTION PASSED **ABSTAIN:** 0

- b. **BE IT RESOLVED**, that the Board of Education hereby adopts the Meal Charge Policy 8505, with the first and second readings occurring on August 12th and 26th, 2010, respectively.

MOTION BY: Wilhelmina Funderburke **SECOND BY:** J. Raymond Mackey **YEA:** 5
NAY: 0
MOTION PASSED **ABSTAIN:** 0

B. CURRICULUM AND INSTRUCTION**C. EDUCATIONAL SERVICES****D. BUSINESS****1. AIG REQUESTS AND BUDGET TRANSFER APPROVAL**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the board of Education hereby approves the following expense(s) *to be charged to the High School Capital Project Fund*.

BUDGET CODE	ITEM DESCRIPTION	VENDOR NAME	BUDGET
	Science tables and stools	Virco Inc./Nickerson Corp.	\$37,634

MOTION AS AMENDED

BY: Frank Scott **SECOND BY:** Wilhelmina Funderburke **YEA:** 5
NAY: 0
MOTION PASSED **ABSTAIN:** 0

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A**
Certified Staff Resolutions*Items 1a-i through 1a-iii were block voted together***1. CERTIFIED STAFF LEAVE REQUESTS:**

A. BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff members:

i. Hatalski, Christine	Position: Elementary Teacher
	Location: Centennial ES
	Reason: Maternity/Childcare
	From: Sept. 14, 2010 – Dec. 12, 2010
	Leave Type: FMLA
	Paid Sept. 14, 2010 – Nov. 9, 2010
	Unpaid Nov. 10, 2010 – Dec. 12, 2010

MOTION BY: Frank Scott **SECOND BY:** Wilhelmina Funderburke **YEA:** 5
NAY: 0
MOTION PASSED (bv, 1a-i ~ 1a-iii) **ABSTAIN:** 0

ii. Goetchius, Melanie	Position: ESOL Teacher
	Location: Roosevelt High School
	Reason: Maternity/Childcare
	From: Sept. 22, 2010 – Jan. 7, 2011
	Leave Type: FMLA
	Paid Sept. 22, 2010 – Nov. 18, 2010
	Unpaid Nov. 19, 2010 – Jan. 7, 2011

MOTION BY: Frank Scott **SECOND BY:** Wilhelmina Funderburke **YEA:** 5
NAY: 0
MOTION PASSED (bv, 1a-i ~ 1a-iii) **ABSTAIN:** 0

Position: Elementary Teacher
Location: Ulysses Byas ES
Reason: Maternity/Childcare
From: Sept. 14, 2010 –
Feb. 17, 2011
Leave Type: FMLA
Paid Sept. 14, 2010 –
Nov. 9, 2010
Unpaid Nov. 10, 2010 –
Feb. 17, 2011

NAY: 0

NAY: 0

5

Items 3a-i through 3a-viii were block voted on together

3. CERTIFIED STAFF APPOINTMENTS:

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointments:

i. Grimes, Mary Ellen	Appointment:	Probationary
	Tenure Area:	Family & Consumer Science
	Certification:	Family & Consumer Sciences
	Effective:	September 17, 2010
	Tenure Date:	September 17, 2013
	Location:	Roosevelt High School
	Reason:	Budgeted Vacancy
	Level:	MA: Step 2
	Salary:	\$59,787 (pro-rated)

Appropriation in budget code: A2110-130-08-0000

MOTION BY: Frank Scott **SECOND BY:** J. Raymond Mackey **YEA:** 4
NAY: 0
MOTION PASSED (bv, 3a-i ~ 3a-viii) **ABSTAIN:** RS

ii. Cody, Owen	Appointment:	Probationary
	Tenure Area:	Science (Earth Science)
	Certification:	Earth Science 7-12
	Effective:	September 17, 2010
	Tenure Date:	September 17, 2013
	Location:	Roosevelt High School
	Replaces:	Kevin O'Connor
	Level:	BA: Step 3
	Salary:	\$56,064 (pro-rated)

Appropriation in budget code: A2110-130-08-0000

MOTION BY: Frank Scott **SECOND BY:** J. Raymond Mackey **YEA:** 4
NAY: 0
MOTION PASSED (bv, 3a-i ~ 3a-viii) **ABSTAIN:** RS

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)***

iii. Celestine, Marilyn Appointment: Probationary
Tenure Area: Elementary Education
Certification: Childhood Education
Grades 1-6
Effective: September 17, 2010
Tenure Date: September 17, 2013
Location: Washington Rose
Reason: Budgeted Vacancy
Level: MA: Step 1
Salary: \$58,848 (pro-rated)

Appropriation in budget code: A2110-123-05-AIG2

MOTION BY: Frank Scott **SECOND BY:** J. Raymond Mackey **YEA:** 4
NAY: 0
MOTION PASSED (bv, 3a-i ~ 3a-viii) **ABSTAIN:** RS

iv. Emanuele, Joanne Appointment: Probationary
Tenure Area: School Media Specialist
(Library)
Certification: School Media Specialist
(Library)
Effective: September 17, 2010
Tenure Date: September 17, 2012
Location: Roosevelt High School
Replaces: Petyan, Alyson
Level: MA+60: Step 3
Salary: \$69,778 (pro-rated)

Appropriation in budget code: A2110-130-08-0000

MOTION BY: Frank Scott **SECOND BY:** J. Raymond Mackey **YEA:** 4
NAY: 0
MOTION PASSED (bv, 3a-i ~ 3a-viii) **ABSTAIN:** RS

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)***

v. Francis, Nyree Appointment: Leave Replacement
Tenure Area: Elementary Education
Certification: Childhood Education
Grades 1-6
Effective: October 4, 2010
End Date: June 30, 2011
Location: Washington Rose ES
Replaces: Andrea Kelly
Level: MA: Step 2
Salary: \$59,787 (pro-rated)

Appropriation in budget code: A2110-123-05-AIG2

MOTION BY: Frank Scott **SECOND BY:** J. Raymond Mackey **YEA:** 4
NAY: 0
MOTION PASSED (*bv, 3a-i ~ 3a-viii*) **ABSTAIN:** RS

vi. Powell, Tamicko Appointment: Probationary
Tenure Area: Elementary Education
Certification: Childhood Education
Grades 1-6
Effective: September 17, 2010
Tenure Date: September 17, 2013
Location: Washington Rose ES
Replaces: Marion Gleason
Level: MA: Step 1
Salary: \$58,848 (pro-rated)

Appropriation in budget code: A2110-123-05-AIG2

MOTION BY: Frank Scott **SECOND BY:** J. Raymond Mackey **YEA:** 4
NAY: 0
MOTION PASSED (*bv, 3a-i ~ 3a-viii*) **ABSTAIN:** RS

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)***

vii. Polk, Raymond	Appointment:	Probationary
	Tenure Area:	School Guidance Counselor
	Certification:	School Counselor
	Effective:	October 4, 2010
	Tenure Date:	October 4, 2013
	Location:	Roosevelt Middle School
	Replaces:	Dana Solomon
	Level:	MA: Step 2
	Salary:	\$59,787 (pro-rated)

Appropriation in budget code: A2810-155-07-0000

MOTION BY: <u>Frank Scott</u>	SECOND BY: <u>J. Raymond Mackey</u>	YEA: <u>4</u>
		NAY: <u>0</u>
MOTION PASSED (bv, 3a-i ~ 3a-viii)		ABSTAIN: <u>RS</u>

viii. Catlin, Stirleeta	Appointment:	Probationary
	Tenure Area:	Teaching Assistant
	Certification:	Childhood Education Grades 1-6
	Effective:	September 17, 2010
	Tenure Date:	September 17, 2013
	Location:	Ulysses Byas ES
	Reason:	Budgeted Vacancy
	Level:	Step 3
	Salary:	\$28,811(pro-rated)

Appropriation in budget code: A2110-162-04-0000

MOTION BY: <u>Frank Scott</u>	SECOND BY: <u>J. Raymond Mackey</u>	YEA: <u>4</u>
		NAY: <u>0</u>
MOTION PASSED (bv, 3a-i ~ 3a-viii)		ABSTAIN: <u>RS</u>

**** *Bishop J. Raymond Mackey left the meeting at 6:30pm.
Frank Scott continued as acting President to lead the remainder of the meeting***

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF (continued)***

4. CERTIFIED STAFF STIPEND APPOINTMENT ADJUSTMENT:

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves adjusting the following stipend appointment, approved at the July 6, 2010 Board of Education meeting for the position of Middle School Lead Teacher Art / Music for the 2010 – 2011 school year, effective September 1, 2010 – June 30, 2011. The stipend for this position is the RTA contractual rate of \$3,954.

<u>Name from:</u>	<u>Position</u>	<u>School</u>
i. Randazzo, Leonard	Lead Teacher Art / Music	Middle School

<u>Name to:</u>	<u>Position</u>	<u>School</u>
ii. Randazzo, William	Lead Teacher Art / Music	Middle School

Appropriation in budget code A2110-130-07-AIG2

MOTION BY: <u>Kimberley McLean</u>	SECOND BY: <u>Robert Summerville</u>	YEA: <u>4</u>
		NAY: <u>0</u>
MOTION PASSED		ABSTAIN: <u>0</u>

SCHEDULE B

Classified Staff Resolutions

**No Schedule B Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE C

Extra Pay Stipends for All Staff Resolutions

**No Schedule C Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE D

Certified Staff Tenure Recommendations

**No Schedule D Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE E

Substitute Teacher Recommendations

**No Schedule E Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE F

Adult / Continuing Education Resolutions

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule F Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE G

**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

**No Schedule G Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE H

Official Name Change for All Staff

**No Schedule H Actions Submitted for September 16, 2010
Board of Education Meeting
Official Name Change for All Staff**

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
SUPPLEMENTAL AGENDA**

SUPPLEMENTAL SCHEDULE A
Certified Staff Resolutions

1. CERTIFIED STAFF RESIGNATION:

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of the following certified staff member:

i. Dunwell, Loriann	Position:	Elementary Education Teacher
	Location:	Ulysses Byas ES
	Effective:	September 1, 2010
	Reason:	Personal

MOTION BY: Kimberley McLean

SECOND BY: Robert Summerville

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

Items 2a-i & 2a-ii were block voted on together

2. CERTIFIED STAFF APPOINTMENTS:

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointments:

i. White, Cherron	Appointment:	Leave Replacement
	Tenure Area:	Elementary Education
	Certification:	Early Childhood Education
		Birth-Grade 2
	Effective:	September 14, 2010
	End Date:	February 17, 2011
	Location:	Ulysses Byas ES
	Replaces:	Gillian Tepper
	Level:	MA: Step 1
	Salary:	\$58,848 (pro-rated)

Appropriation in budget code: A2110-120-04-AIG2

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Kimberley McLean **YEA:** 4

NAY: 0

MOTION PASSED (*bv, 2a-i & 2a-ii*)

ABSTAIN: 0

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)***

ii. Thornton, Rochelle	Appointment:	Leave Replacement
	Tenure Area:	Elementary Education
	Certification:	Childhood Education
		Birth-Grade 2
		Grades 1-6
	Effective:	September 14, 2010
	End Date:	December 12, 2010
	Location:	Centennial ES
	Replaces:	Christine Hatalski
	Level:	BA: Step 1
Salary:	\$53,309 (pro-rated)	

Appropriation in budget code: A2110-123-02-AIG2

MOTION BY: <u>Wilhelmina Funderburke</u>	SECOND BY: <u>Kimberley McLean</u>	YEA: <u>4</u>
		NAY: <u>0</u>
MOTION PASSED (by, 2a-i & 2a-ii)		ABSTAIN: <u>0</u>

SUPPLEMENTAL SCHEDULE B

Classified Staff Resolutions

**No Supplemental Schedule B Actions Submitted for September 16, 2010
Board of Education Meeting**

SUPPLEMENTAL SCHEDULE C
Extra Pay Stipends for All Staff Resolutions

1. CO-CURRICULAR CLUBS / ACTIVITIES APPOINTMENTS:

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members for **co-curricular clubs/activities advisors at the High School** for the 2010-2011 school year. If any of these clubs are not active, the funds will be deleted and will have to be paid back.

	<u>Club/Activity - School</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
i.	12 th Grade Co-Advisor	Nuoffer, Renee	\$2,493
ii.	12 th Grade Co-Advisor	Jones, Nancy	\$2,493
iii.	9 th Grade Advisor	Stimmel, Stephanie	\$1,267
iv.	Yearbook Advisor	Nuoffer, Renee	\$2,878
v.	Yearbook Assistant	McGrath, Teresa	\$877
vi.	National Honor Society	Bhatnagar, Abha	\$1,267
vii.	SADD Club	Incao-Rogers, Virginia	\$1,480
viii.	Family & Consumer Science	Kessler, Genna	\$855
ix.	Ticket Sales	Lloyd, Elouise	\$1,983
x.	Art Club	Evans, Barbara	\$877
xi.	Mathletes Advisor	Wickes, William	\$1,518
xii.	Foreign Culture Club	Jusme, Joselaine	\$1,480
xiii.	Peer Mediation	Mott, Vivian	\$1,391
xiv.	Engineering Club	Nikpour, Mahyar	\$1,391
xv.	Future Homemakers of America	Jackson, Carmen	\$855
xvi.	Student Government	Wright, Yolette	\$2,493
xvii.	Dance Club	Lilly, Ana	\$1,391

Appropriation in budget code: A2850-158-08-0000

MOTION BY: Robert Summerville

SECOND BY: Wilhelmina Funderburke

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

SUPPLEMENTAL SCHEDULE D**Certified Staff Tenure Recommendations****No Supplemental Schedule D Actions Submitted for September 16, 2010****Board of Education Meeting****SUPPLEMENTAL SCHEDULE E****Substitute Teacher Recommendations****No Supplemental Schedule E Actions Submitted for September 16, 2010****Board of Education Meeting****SUPPLEMENTAL SCHEDULE F****Adult / Continuing Education Resolutions****EPE (Employee Preparation Education)/WIA (Workforce Investment Area)****Program Resolutions****No Supplemental Schedule F Actions Submitted for September 16, 2010****Board of Education Meeting****SUPPLEMENTAL SCHEDULE G****Administrative Internships, Student Teachers, Student Observers,****Tutors/Federal Work Study Program Students****No Supplemental Schedule G Actions Submitted for September 16, 2010****Board of Education Meeting****SUPPLEMENTAL SCHEDULE H****Official Name Change for All Staff**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the following Official Name Changes:

	<u>Name from</u>	<u>Name to</u>	<u>Position</u>
i.	Beckett, Nicole	Hill, Nicole	Special Education Teacher
ii.	Grey, Seana	Rudnick, Seana	Special Education Teacher

MOTION BY: Kimberley McLean**SECOND BY:** Wilhelmina Funderburke**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

MOTION TO ADJOURN ~ 7:58pm

BY: Kimberley McLean

SECOND BY: Wilhelmina Funderburke

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

Prepared By

James Milam, *District Clerk*